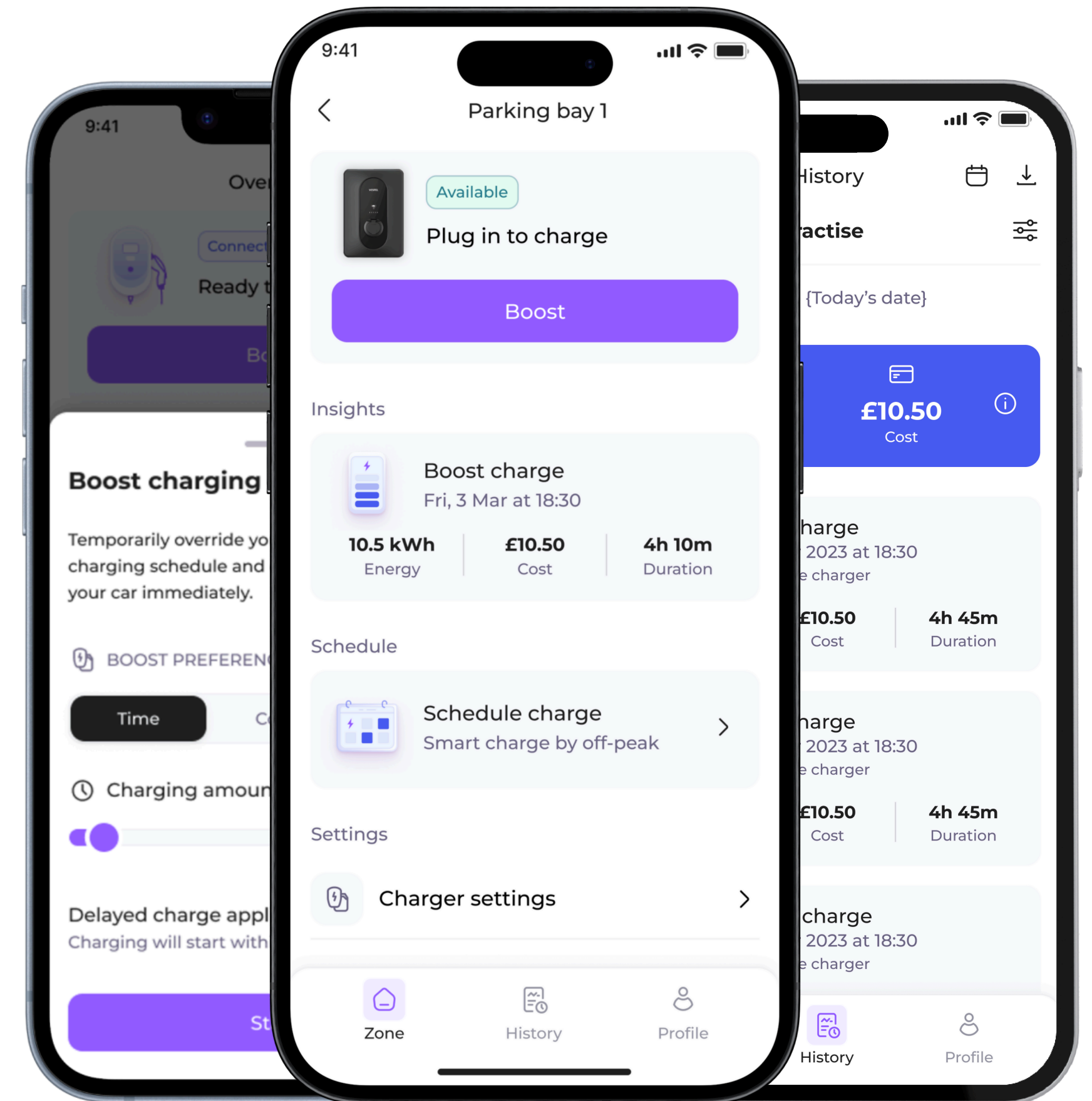


Electric Miles Smart Charging App Solution for Business



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1. Welcome to Electric Miles

Quick Start Guide: Electric Miles

Welcome to Electric Miles! Our platform is ideal for businesses managing multiple chargers and users, as well as commercial businesses looking to monetise charging services. Download the app now to start your seamless charging experience.



2. Getting started

Step 1: Download the App

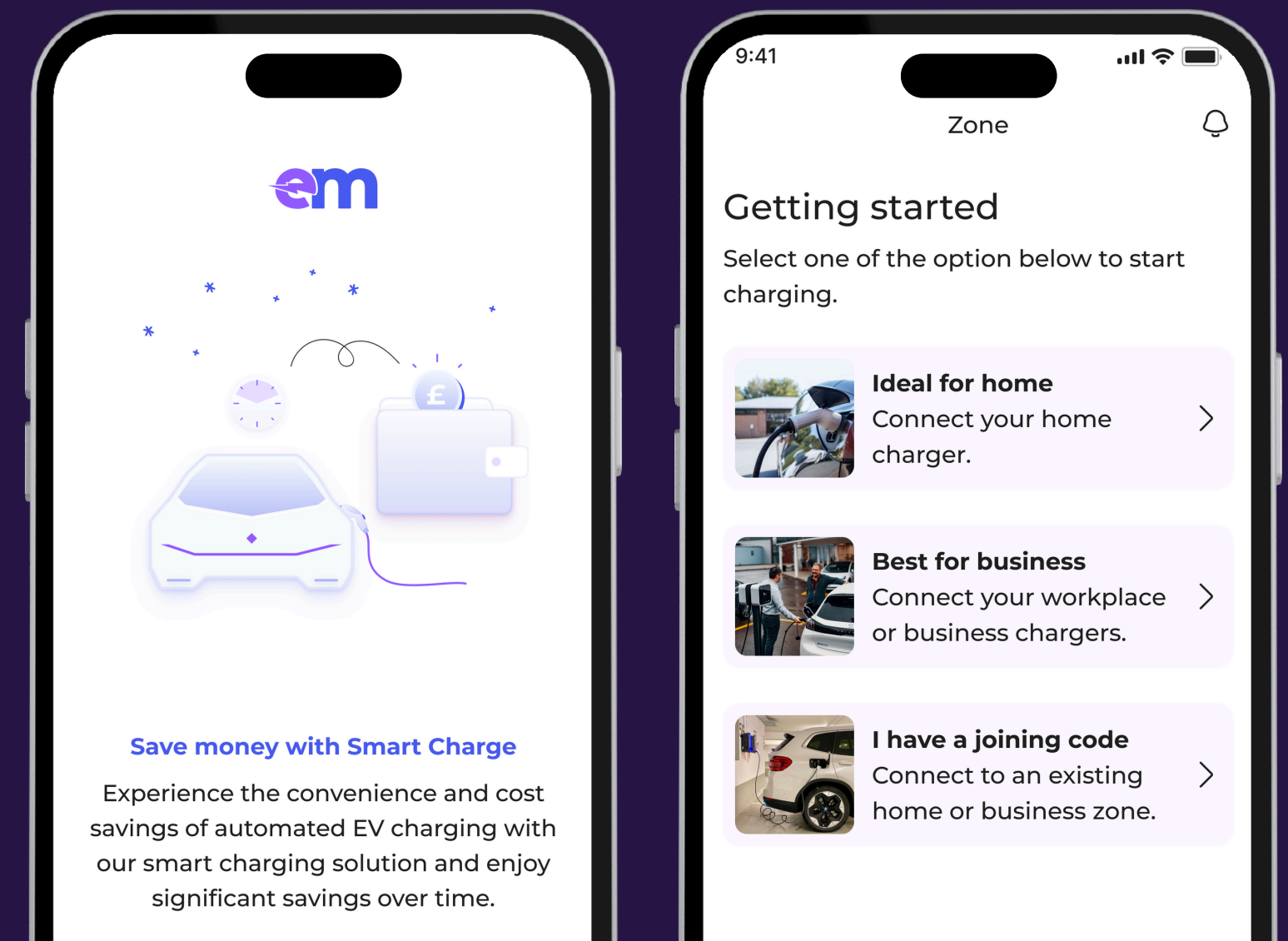
Get the app from the Apple App Store or Google Play Store to get started.

To **download** the app scan the **QR** code below:



Step 2: Create an Account

Sign up using your email, Google, or Apple ID.



Step 3: Create Your Charging Network Space

Business Setup: After signing up, you will be asked to establish your company profile, which allows you to create charging zones and add chargers. From the main screen select 'Best for business' and follow these steps:

1. **Create a Company:** Provide essential information such as your company name, VAT number, and contact details. Once set up, you can create charging zones within your company profile.
2. **Create Zone:** Create a charging zone that is a virtual space within the app where you group multiple chargers, making it easy to manage and monitor all chargers and members from one platform.

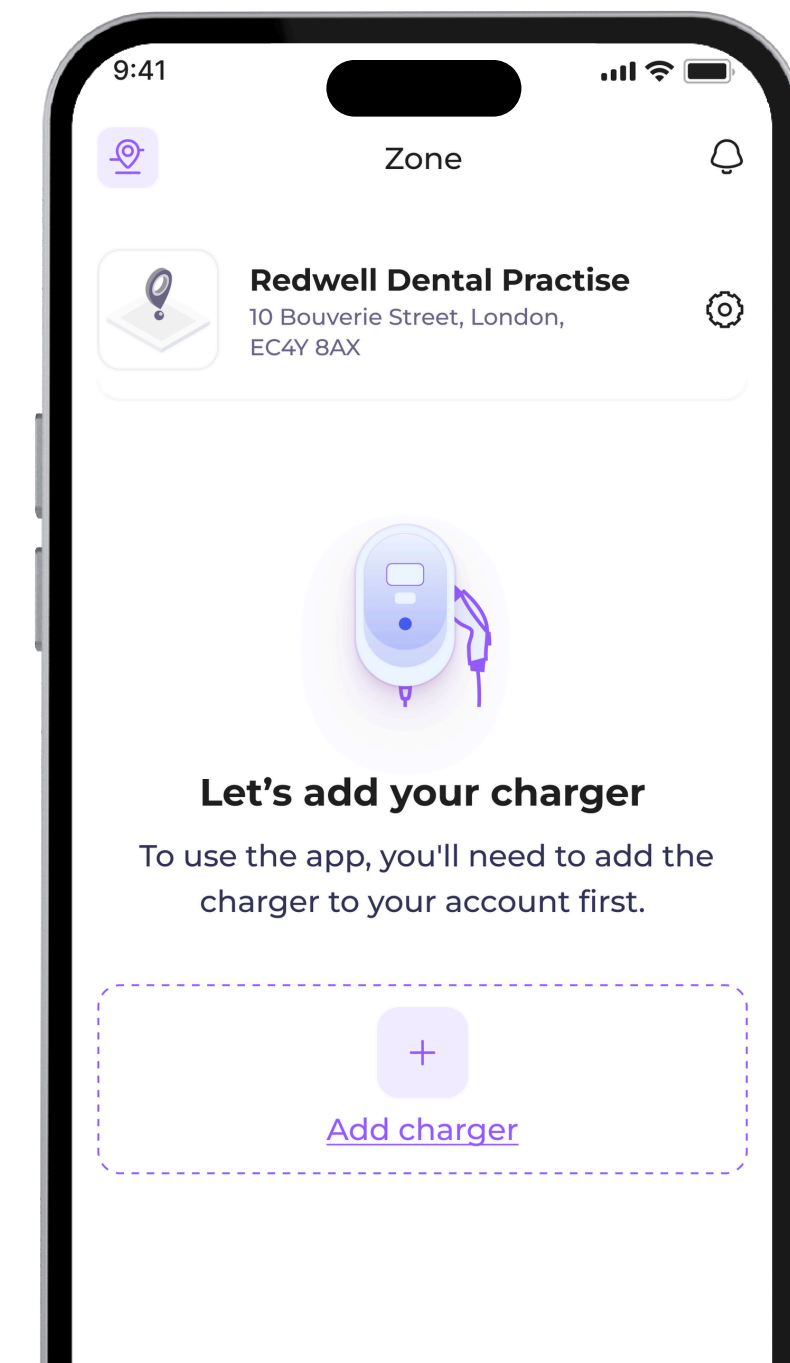
To create a charging zone, follow these steps:

- **Enter Zone Details:** You will be prompted to provide a zone name and location.
- **Enable Joining Function:** If you plan to invite other users to the zone, enable the 'Join Zone' function.

Step 4: Connect Your Chargers

Follow these steps to connect your chargers:

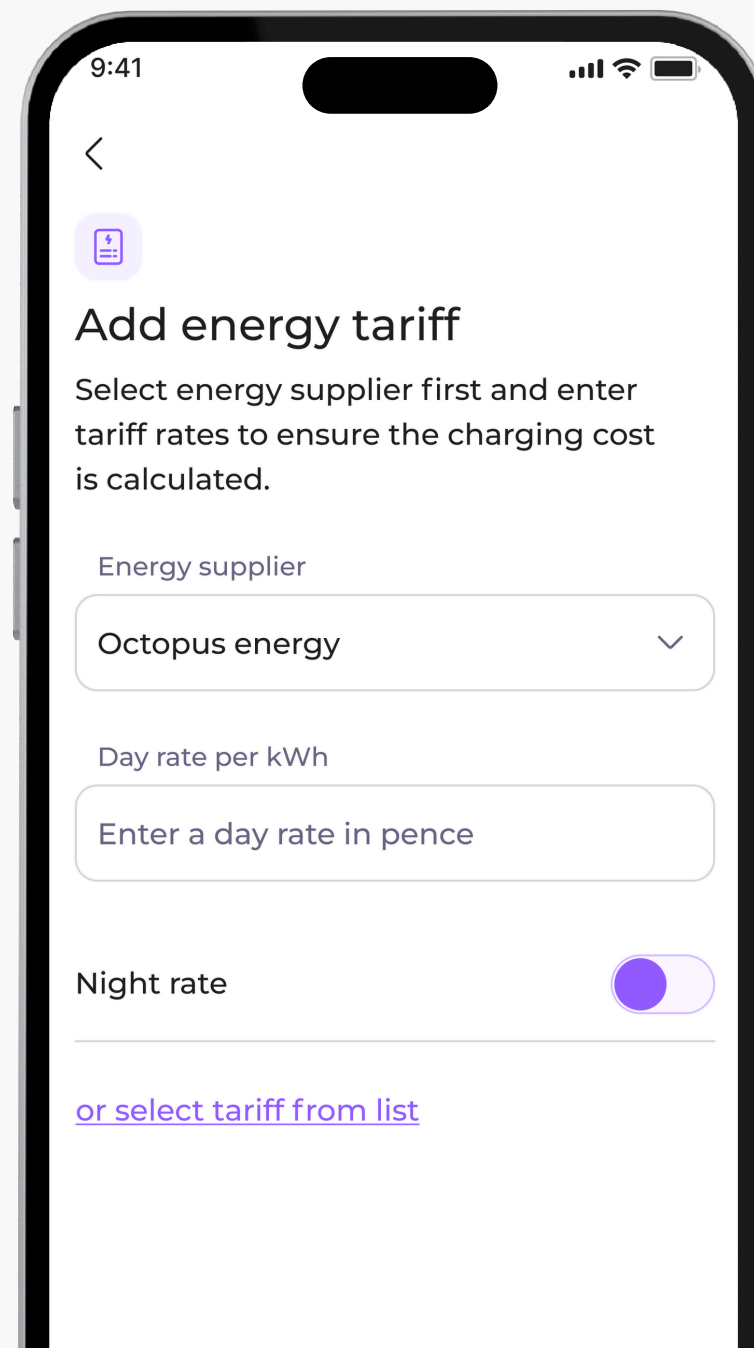
1. From the main screen, tap 'Add Charger'.
2. Select your charger model and enter its serial number.
3. If the charger is online, it will be set up automatically. Otherwise, follow the in-app instructions for manual setup.



Step 5: Add Your Electricity Tariff

To optimise your charging insights, add your electricity tariff:

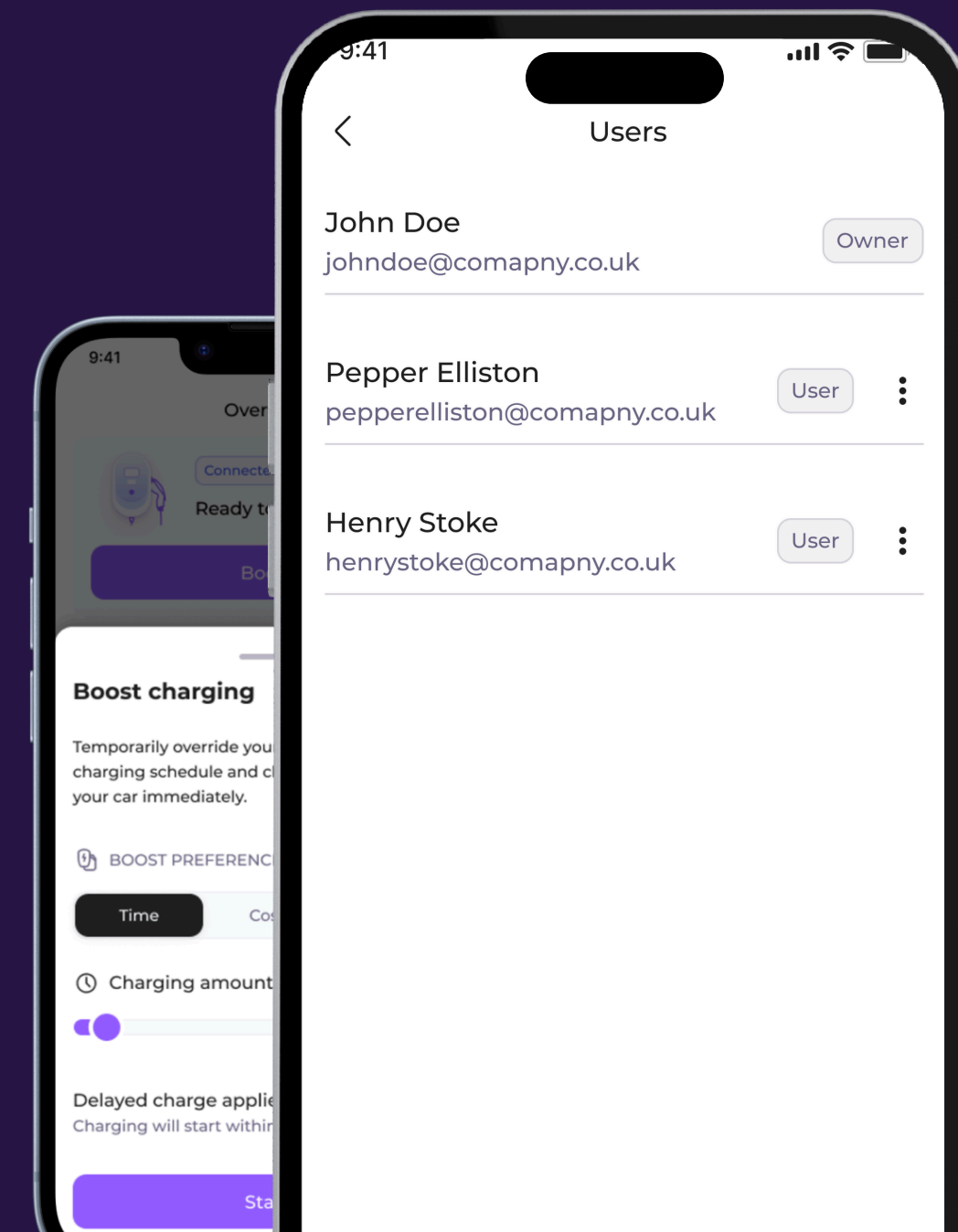
1. Go to the home screen and tap the cog icon in the top right corner.
2. Tap 'Energy Tariff'.
3. Select your energy supplier and tariff, then tap 'Save'.
4. If your tariff isn't listed, you can manually add it.



3. Adding Users

You can add users to your charging zones to give them access to all chargers in that zone.

1. Go to the home screen and tap the cog icon in the top right corner.
2. Tap 'Users'.
3. Tap 'Invite' and share the unique code with the user.

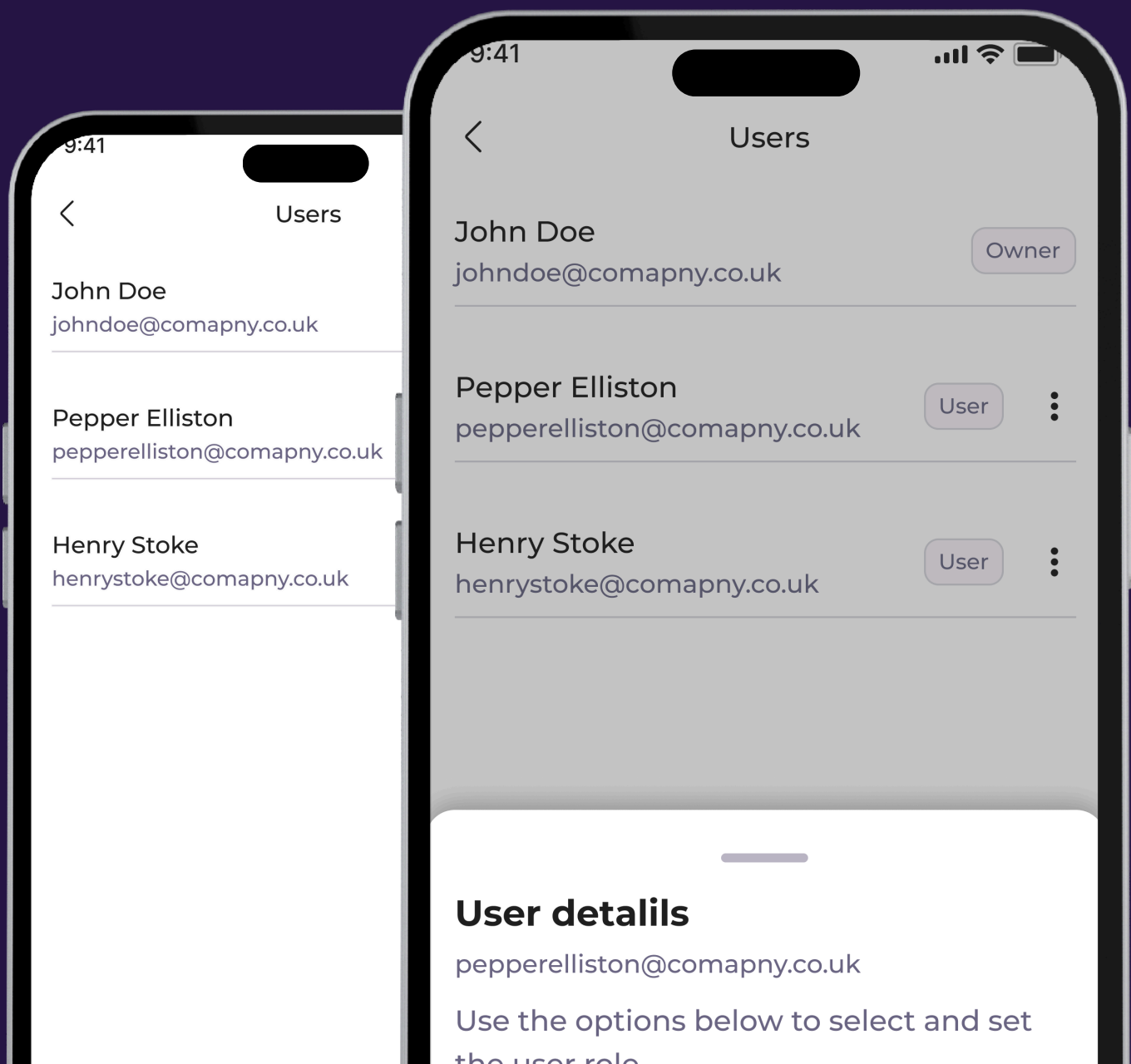


How to Join as a User:

- 1.Download the Electric Miles app and create an account.
- 2.Tap 'I have a join code' on the main screen.
- 3.Enter the joining code shared with you.
- 4.You will now be added to the designated charging zone.

User Roles:

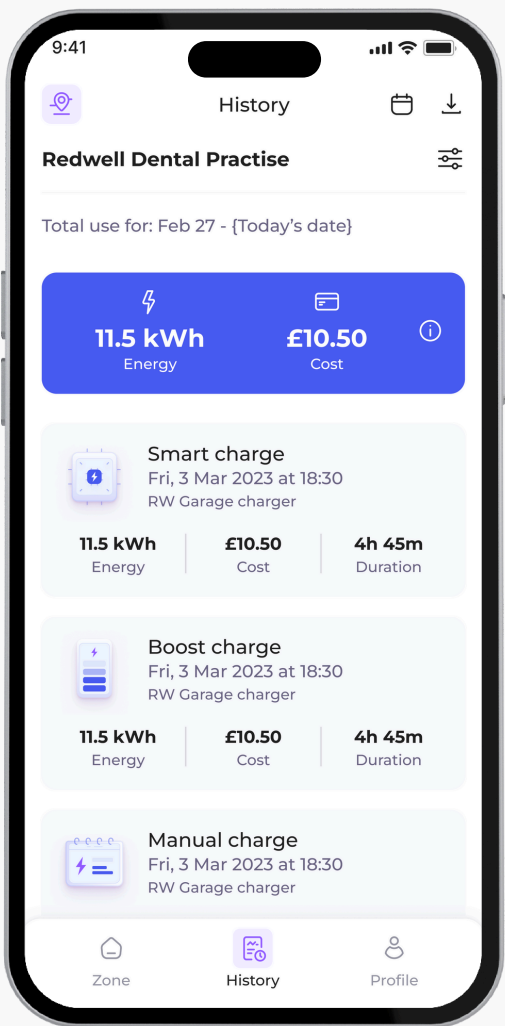
- Admin: Has full access to manage the app and users.
- Regular User: Can start and stop charging sessions but has limited access to management features.



4. Viewing Charging History

To view your charging history, including energy consumption, cost, and session duration:

- 1.Go to the 'History' screen.
- 2.View all sessions and use filters to sort by users or chargers.



Export Charging Data

You can export your charging data to Microsoft Excel, Google Sheets, or Apple Numbers.

- 1.Go to the 'History' tab.
- 2.Tap the downward arrow icon in the top corner to receive a spreadsheet via email.

5. Charger Configuration

To configure a charger:

1. Go to Zone Profile and select 'Chargers'.
2. Tap the specific charger to adjust its settings and customise your experience.

Additional Features

- **Solar Preferences:** Choose between 'Mix Energy' and 'Clean Energy' modes.
- **Charging Cable Lock:** Keep your cable securely locked even when your EV is not charging.
- **Notifications:** Enable notifications for updates on charging sessions via the "Notification Centre."

Charger Connectivity

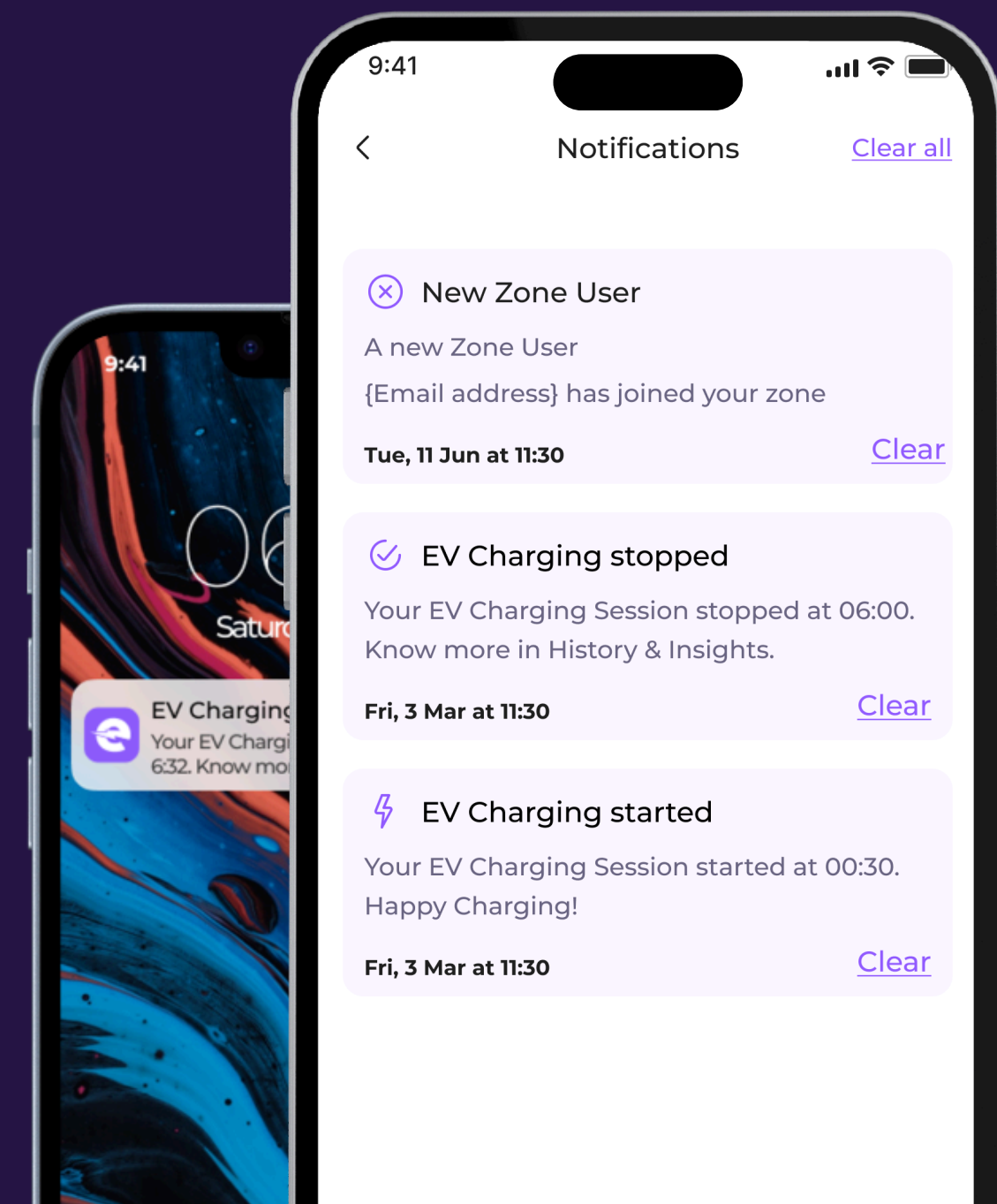
To update your Wi-Fi network or settings, download the Installer Miles app from the Apple App Store or Google Play Store and follow the instructions.

Stay Connected

- **Support:** Contact us via email for any assistance.
- **Online Presence:** Follow us on social media for product updates, news, and tips.

Note: If registering with Apple, make sure to share your email address for support purposes.

Enjoy a seamless and efficient charging experience with Electric Miles!





6. Need some help?

Access our FAQ section in the app under the 'Profile' tab or scan the QR code.



Ask our Support team

For setup or charging queries, email us at support@electricmiles.co.uk. Our team can call you back as needed.



Connect with us:

